

**AUSTIN FARM ACADEMY**

**JOB DESCRIPTION**

**Job Title:** **EYFS & Yr1 CLASS TEACHER**

**Location: Austin Farm Academy**

**Grade: MPS/UPS dependent upon experience**

**Hours: 0.6 FTE**

**Reports to: Headteacher**

**General**

Undertake all the professional responsibilities of a qualified teacher as described in the School Teachers’ Pay and Conditions document (STPCD) and meet expectations set out in the Teacher’s Standards.

**Job Purpose**

To deliver the highest quality curriculum and curriculum delivery through being an effective EYFS teacher who challenges and supports all pupils to achieve their best by:

* Inspiring trust and confidence in pupils and colleagues
* Building team commitment amongst pupils and colleagues
* Engaging and motivating pupils
* Analytic thinking
* Taking positive action to improve the quality of pupils’ learning

**Duties and Responsibilities**

* To maintain a thorough and up-to-date knowledge of EYFS & KS1 and to take account of wider educational developments relevant to your work.
* Motivate children’s learning, both indoors and outdoors, encouraging learning through experience
* Ensure the smooth transition between Nursery and Reception and Reception to Year 1.
* To plan and teach lessons, sequences of lessons and continuous provision to meet the individual, personal and academic developmental needs of pupils and so build their capacity as independent learners (within the context of the school’s plans, curriculum and schemes of work).
* To use a range of appropriate strategies and follow school policies for teaching and learning, curriculum, behaviour & relationships and EYFS.
* To use and analyse information-based baseline attainment data and performance data to establish and set expectations, targets and action plans for pupils in your class.
* To assess, monitor and record progress of pupils, giving them constructive feedback and advice.
* To enable pupils to achieve, relative to their prior attainment and progress to be as good or better than similar pupils nationally.
* Have a clear understanding of the needs of **all** pupils, including those with special educational needs, disabilities, and English as an Additional Language.
* To communicate the outcomes of continuous assessment to all staff members in EYFS enabling timely interventions which maintain progress for all.
* To communicate and discuss pupils’ progress with parents and, where appropriate, to communicate and cooperate with persons or bodies outside the school.
* To take part in activities, such as Parents’ Evenings, review days and liaison events with partner schools, and to contribute to the development of effective subject links with external agencies.
* To engage actively in the School’s Performance Development Review (PDR) process.
* To participate in Continuing Professional Development (CPD) and use the outcomes to improve your teaching and your pupils’ learning.
* To make an active contribution to the development of the School’s policies, practices and procedures – to support the school’s values and visions.
* To ensure the effective and efficient deployment of classroom support and contribute positively to effective working relations within the school.
* To promote the safety & wellbeing of pupils to ensure a safe effective and child friendly environment.

**Whole School Responsibility**

* To be aware of and assume the appropriate level of responsibility for safeguarding and promoting the welfare of children and to report any concerns in accordance with the school’s safeguarding policies.
* Follow all school & trust policies and the staff code of conduct.
* Contribute to trust wide development by sharing best practice and professional feedback.
* To retain confidentiality and maintain designated databases/files in accordance with trust policies for data governance, as appropriate for the role.
* To act in accordance with, and actively promote all trust policies, including Safeguarding, Health and Safety, and Equality & Diversity.
* To undertake any other duties not detailed above as specified in the School Teachers’ Pay and Conditions document.
* This job description is not a comprehensive definition of the post. Discussions will take place on a regular basis to clarify individual responsibilities within the general framework and character of the post as identified below. Job holder is expected to carry out the professional duties of a teacher as circumstances may require, under the reasonable direction of the Headteacher.